

## Follow up email

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Dear Manisha,

Thank you for coming in for an interview at Toll on Tuesday the 22<sup>nd</sup> of September at 9:30 for the HR Recruitment Consultant position. It was terrific to meet you, and you gave a great interview. We would just like to remind you that if you are selected for this position within our company, you'd be required to start work on Monday 26<sup>th</sup> of October 2015 at 8:30am. I will be calling each candidate on Friday 25<sup>th</sup> of September from 2pm – 4pm. If you need any more information regarding this position, please feel free to contact me.

Enjoy the rest of your week, and thank you for your time.

Regards,

Bianca Webster

HR Manager

Ph: (08) 6165 9600

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